



JOB POSTING

POSITION	:	Instructor, LINC Program, Level 4 full-time
REPORTS TO	:	LINC Manager
WORK HOURS	:	Tuesday, Thursday 6:30 pm – 9:30 pm
RATE OF PAY	:	\$36.33 per hour

Job Summary:

The Dixie Bloor Neighbourhood Centre requires an Instructor for Language Instruction for Newcomers to Canada (LINC) program to teach a CLB 4 Evening class of English language learners.

Qualifications:

- TESL Ontario accreditation
- 2-3 years of experience facilitating ESL/LINC learning and excellent lesson planning skills
- Demonstrated understanding and application of CLB, PBLA, LINC Curriculum
- B. A. or equivalent
- Strong pedagogical skills and creative abilities
- Demonstrated proficiency in using common computer applications and web-based tools
- Ability to work independently with solid time management and organizational skills
- Punctual, reliable, disciplined

Duties and Responsibilities:

- Teach a daily LINC class applying LINC Curriculum Guidelines, CLB documents and PBLA principles
- Create effective learning environment where participants feel welcome and interested in learning
- Provide client-centered, task-based, communicative programming
- Design and provide professional, appropriate and motivational lesson plans consistent with accepted teaching methods and level of the class
- Conduct initial and on-going assessments of learners' needs and progress. Provide feedback as well as continuously redesign the course depending on learners' needs. Assign appropriate Benchmarks
- Maintain clear and accurate records of students' attendance, keep records of students progress and prepare students' report cards at the end of semester
- Participate in LINC and agency events

Please submit your resume and cover letter quoting **reference no. 019-002** by January 15, 2019 to:

Human Resources Officer
Dixie Bloor Neighborhood Centre,
3650 Dixie Rd., Unit 103, Mississauga, ON L4Y 3V9
Email: recruiting@dixiebloor.ca

We thank all those who apply, but only those selected for an interview will be contacted.

Dixie Bloor Neighbourhood Centre is an equal opportunity employer.

Accommodation will be provided if requested

