



JOB POSTING

POSITION	:	Instructor, LINC Program, Level 4 part-time
REPORTS TO	:	LINC Manager
WORK HOURS	:	Monday to Friday 9:00 am – 12:00 pm
RATE OF PAY	:	\$36.33 per hour

Job Summary:

The Dixie Bloor Neighbourhood Centre requires an Instructor for Language Instruction for Newcomers to Canada (LINC) program to teach a CLB 4 part-time class of English language learners.

Duties and Responsibilities:

- Teach a daily LINC class applying LINC Curriculum Guidelines, CLB documents and PBLA principles
- Create effective learning environment where participants feel welcome and interested in learning
- Provide client-centered, task-based, communicative programming
- Design and provide professional, appropriate and motivational lesson plans consistent with accepted teaching methods and level of the class
- Conduct initial and on-going assessments of learners' needs and progress. Provide feedback as well as continuously redesign the course depending on learners' needs. Assign appropriate Benchmarks
- Maintain clear and accurate records of students' attendance, keep records of students progress and prepare students' Progress Report cards at the end of semester or as needed
- Participate in LINC and agency events: AGM, UW fundraising, Summer Fest

Qualifications:

- TESL Ontario accreditation
- B. A. or equivalent
- Strong pedagogical skills and creative abilities
- Previous experience facilitating ESL/LINC learning and excellent lesson planning skills
- Demonstrated understanding and application of CLB and PBLA
- Demonstrated proficiency in using common computer applications and web-based tools
- Ability to work independently with solid time management and organizational skills
- Punctual, reliable, disciplined

Please submit your resume and cover letter quoting **reference no. 019-006** by **Feb 28, 2019** to:

Human Resources Officer
Dixie Bloor Neighborhood Centre,
3650 Dixie Rd., Unit 103, Mississauga, ON L4Y 3V9
Email: recruiting@dixiebloor.ca

We thank all those who apply, but only those selected for an interview will be contacted.

Dixie Bloor Neighbourhood Centre is an equal opportunity employer.

Accommodation will be provided if requested

